1. **Letter of invitation:** A copy of the letter from the family member inviting the guest to Canada. The letter must be written to the guest from their family member.
2. **Proof of relationship:** Proof of their relationship with the person or family member inviting the guest to Canada. This can include:
   1. a copy of a marriage certificate
   2. declaration of common-law
   3. a birth certificate
   4. an official document naming the guest as a parent.
3. **Travel history:** If the guest has travelled to Canada or to other countries, this can show that the guest has been able to get a visa in the past. Proof of this includes copies of previous visas in their passport. A clear copy of:
   1. their previous passports and/or visas used within the last 10 years to travel outside their country
   2. entry and exit stamps
   3. study and/or work permits that indicate their duration outside of their country
   4. expired or valid visas.
4. **Itinerary:** Documents that show how long the guest plans to stay and what the guest will do in Canada. Copies of any of the following:
   1. flight details
   2. hotel reservations
   3. registration for an event
5. **Proof of funds:** bank statements of the past 3 months or a bank balance certificate indicating that the host/guest can support themselves during their stay.
6. **Employment letter:** A letter from the guest’s employer that confirms that they have a stable job and will return to it. The letter should be printed on the employer’s official letterhead.

The letter should include:

* 1. date, no earlier than 3 months before application
  2. full name and date of birth
  3. date when employment began
  4. job title & responsibilities
  5. employer information, location, and contact details
  6. signature of employer/manager/supervisor

1. **Identification documents:** A clear color copy of valid passport or travel document, including any pages with stamps, visas or markings
2. **Family Information:** for each family member (spouse, children, parents, siblings), provide:
   1. full legal name.
   2. birthdate
   3. place of birth.
   4. marital status.
   5. profession
   6. residential address